SIP Cancellation/Pause - Version 1

SIP Pause / SIP Cancellation Form

[For investment through ECS/NACH / Direct Debit]

Date D D M M Y Y Y Y

Please tick (✓) (any one) ☐ Pause ☐ Cancellation

Pause Start Date D D M M Y Y Y Y | Pause End Date D D M M Y Y Y Y

Reason: _____ Please Specify _____

Existing Folio No.

Sole/First Applicant's Name **Mr.** **Ms.** **M/s**

Scheme Name: Aditya Birla Sun Life _____

Plan/Option: _____ Sub-Option: _____

Each SIP Amount: Rupees in words:_____

SIP Frequency Please tick (✓) ☐ Monthly SIP Date D D SIP Start Date M M Y Y Y Y SIP End Date M M Y Y Y Y

(Pause facility available for monthly frequency)

OR

☐ Weekly _____ (Please mention day between Monday to Friday)

"Please Pause/Cancel my SIP registered in the above referred Folio no, Scheme, Amount and stop the ECS/NACH/Direct Debit from my Bank _____ Account no _____ with effect from _____*

*(Specify Month and Year from which you need to Pause/Cancel SIP)

1st Holder	2nd Holder	3rd Holder

Acknowledgement Slip (To be filled in by the Investor) **SIP Pause / Cancellation Form**

Please tick (✓) ☐ Pause ☐ Cancellation

Sip Amount ₹ _____

Sip Frequency: ☐ Monthly ☐ Weekly

Scheme Name: _____

Option: _____

Sub-Option: _____

Acknowledgment Stamp

General Instructions

A) General Instructions

1. Investors need to provide their folio number in this SIP Pause/Cancellation form
2. The applicant will have the right to Pause/Cancel SIP which are directly registered with our AMC, at any time he or she so desires by filling in the SIP Pause/ Cancellation form and submitting the same at the office of the Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. Notice of Cancellation should be received 30 calendar days prior to the subsequent SIP date. Notice of Pause should be received 15 working days prior to the subsequent SIP date.
3. SIP Pause/Cancellation form incomplete in any respect are liable to be rejected.
4. The investor hereby agrees to indemnify and not hold responsible, the AMC and its employees, the R&T agent and the service providers in case his/her bank is not able to effect any of the payment instructions for whatsoever reason.

B) SIP Pause

1. The applicant will have the right to Pause SIP at any time he or she so desires by filling in the SIP Pause/Cancellation form and submitting the same at the office of the Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. Notice of Pause should be received 15 working days prior to the subsequent SIP date.
2. The SIP Pause facility is only available for SIP registration with Monthly frequency.
3. The SIP shall restart from the immediate month after the completion of Pause period.
4. SIP Pause facility will allow existing investor to 'Pause' their SIP for a specified period of time. i.e Minimum 1 month and Maximum 3 months. The SIP Pause tenure shall not exceed more than 3 months.
5. Investors can avail this facility only once in the tenure of the existing SIP.
6. In case of Step Up SIP, the Pause facility shall not be available between two separate instalment amount and would be liable to be rejected. i.e SIP Pause period is 3 months, SIP amount for 1st month is ₹1000 and subsequent 2nd and 3rd instalment amount is increased with Step up amount of ₹ 1500, in such case Pause request shall be rejected.
7. SIP Pause is allowed only for ECS/NACH / Direct Debit Registrations.
8. Pause facility is not allowed in Century SIP.

C) SIP Cancellation

1. The investor has the right to discontinue SIP at any time he/she so desires by sending a written request 30 calendar days in advance of the immediate next due date to any of the offices of Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. On receipt of such request SIP will be terminated.
2. If the trigger feed already been shared with service provider and credit is received units will be alloted. No refund shall be initiated within 15 days from the receipt of cancellation request.